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## American Risk and Insurance Association



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### Excellence in Teaching Award - 2011

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This award was initiated in 2007 to recognize excellence in Risk Management and Insurance teaching. Applicants should have a distinguished record of excellent teaching. This is a non-monetary award, and will be awarded only in years when an exceptional candidate is identified.

**\*\*\*2011 Submission Deadline via e-mail *and* postmark for hardcopy is April 1, 2011\*\*\***

A completed packet will include the materials described below.

1. Completed Application Form (as found on the ARIA website)
2. Current Curriculum Vitae
3. Teaching Portfolio that includes but is not limited to:
  - a. Statement of teaching philosophy (not to exceed two pages).
  - b. Syllabi of at least two (2) recent courses, along with at least one example that exhibits the use of active and/or collaborative learning pedagogy.
  - c. Summaries of student evaluations (scores and optionally, comments) for at least two (2) recent courses, along with a copy of student evaluation form(s).
  - d. Grade distribution for several recent courses.
  - e. List of prior teaching awards won (if applicable) along with a description of selection criteria.
4. Letters of Recommendation (not to exceed two (2) pages each)
  - a. Two (2) letters from students; the students should not be currently enrolled in your courses or be under your supervision for research or employment.
  - b. Two (2) additional letters of support (e.g. from colleagues).
  - c. Additional letters are optional.
5. Other Documentation

Additional information documenting teaching excellence also may be included. This might include statements of the applicant's role in attracting RMI majors, the applicant's role in designing new courses or in using innovative teaching methods, the applicant's role in program (or major) level assessment of learning outcomes, etc.

To be considered for this award at the 2011 ARIA Annual meeting, send all requested information in one PDF file to Jing Ai, Chairperson of the Excellence in Teaching Award Committee, at [jing.ai@hawaii.edu](mailto:jing.ai@hawaii.edu).

Additionally, send one hard-copy of the information packet to:

Jing Ai, Ph.D.  
Shidler College of Business  
The University of Hawaii at Manoa  
2404 Maile Way E602a, Honolulu, HI 96822

Any questions regarding the award or selection process should be directed to Jing Ai at [jing.ai@hawaii.edu](mailto:jing.ai@hawaii.edu) or (808) 956-9519.

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### Application Form

#### Applicant Information

Name \_\_\_\_\_

University Affiliation \_\_\_\_\_

E-mail \_\_\_\_\_

#### Summary Teaching Information

Details of last 6 classes taught (most recent first), excluding courses in progress:

	Semester (e.g. Fall 10)	Course Name	Level (e.g. Undergraduate)	# Enrolled	Avg. GPA (e.g. 3.1/4)	Overall Evaluation (e.g. 4.6/5)
1						
2						
3						
4						
5						
6						