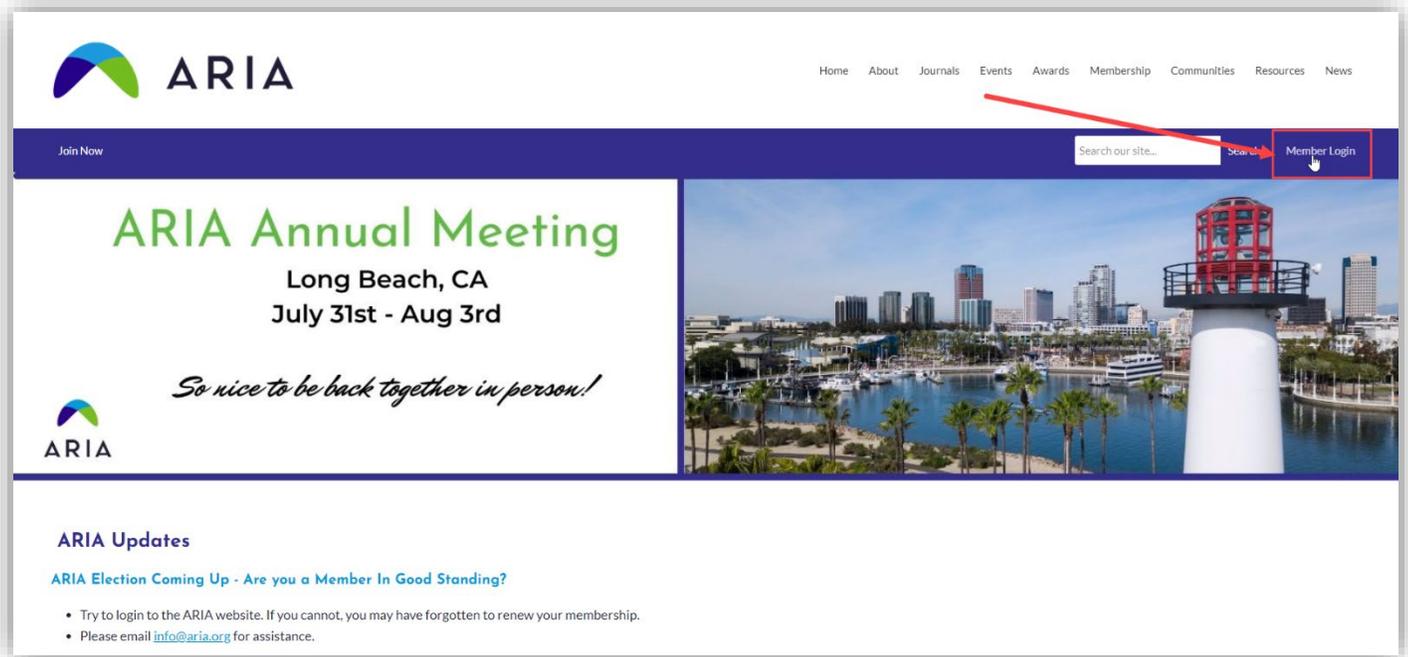
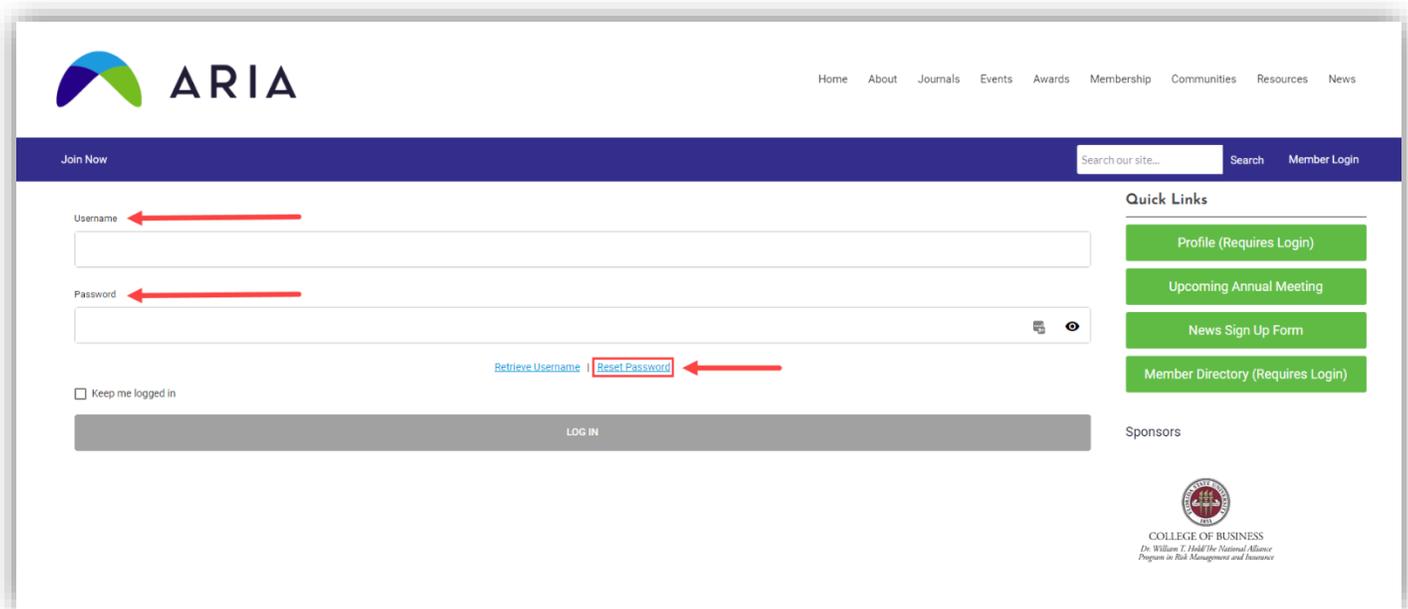


How to Update Your ARIA Profile

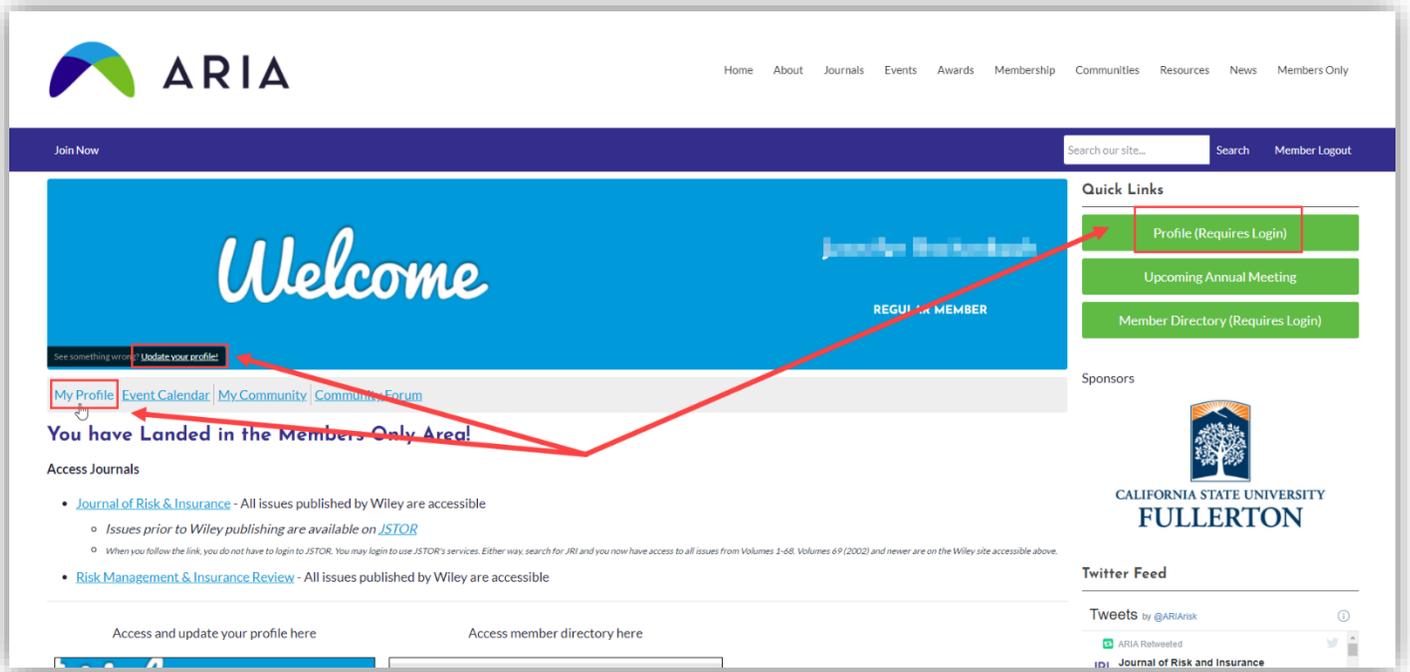
1. Click the 'Member Login' located in the upper right corner of the homepage to go to the login screen:



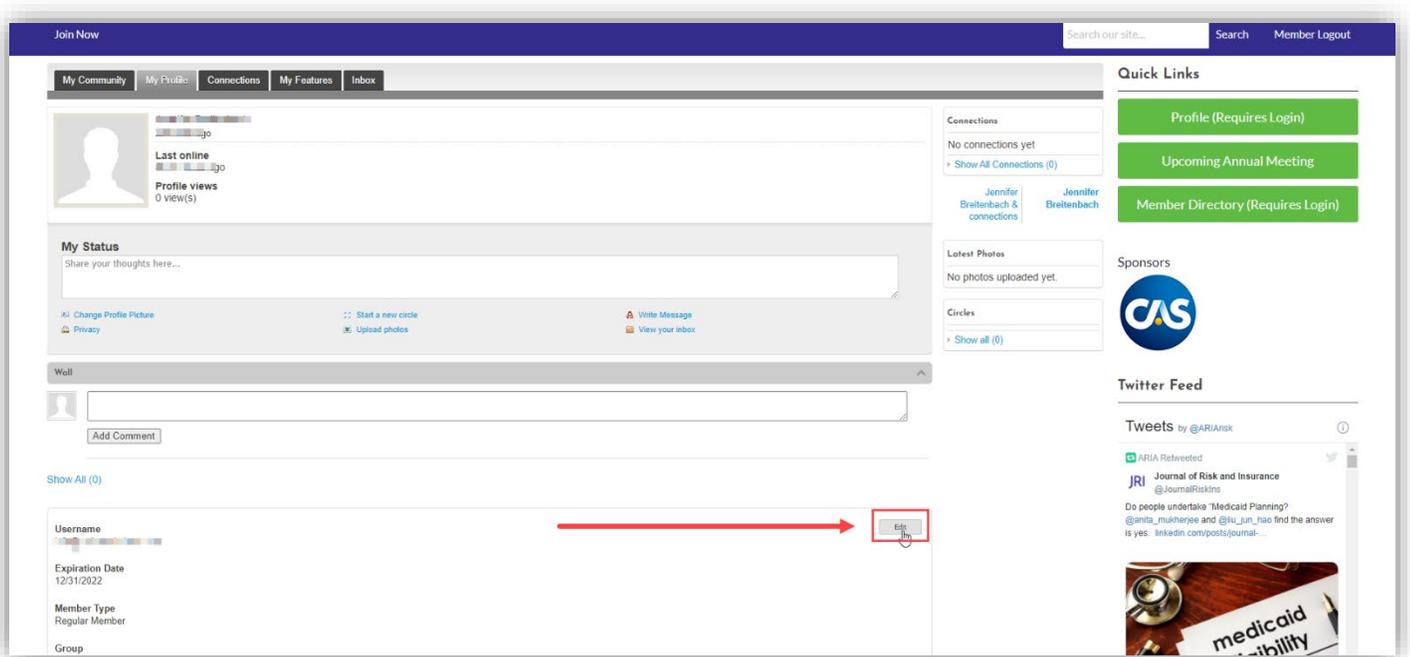
2. Sign in with your username (email address) and password you created (if you do not remember it or have not yet created one, click the 'Reset Password' link under the login):



3. Navigate to your profile from the Member Center by clicking one of the three options, 'My Profile' link in the Members Only menu, 'Profile' in Quick Links in the right sidebar, or the 'Update your profile!' in the bottom right of the Welcom graphic:



4. Once in your profile, scroll down to under where the profile picture should be and click the 'Edit' button to the right of Username:



5. This opens all the fields that are available in the profile to edit. Update information already there are and/or fill in the blank ones, then ensure you click the green 'Save' button to retain the changes:

The screenshot displays a LinkedIn profile editing interface. On the left, a form contains the following fields and sections:

- Expiration Date:** 12/31/2022
- Member Type:** Regular Member
- Group:** Regular Member
- Member Status:** Active
- Full Name:** Two input fields for first and last name.
- Organization:** Name input field.
- Email - Preferred:** Input field with a "Set as Primary Email" link.
- Email - Secondary:** Input field with a "Set as Primary Email" link.
- Phone - Preferred:** Input field with a "Set as Primary Phone" link.
- Phone - Emergency:** Input field with a "Set as Primary Phone" link.
- Address:** Line 1, Line 2, City (with a "None" dropdown), and Zip/Postal code input fields.

A red arrow points to a green "Save" button located in the top right corner of the form area. To the right of the form, a LinkedIn post is visible with the text "Do people undertake 'Medicaid Planning?' @aria_mukherjee and @lu_jun_hao find the answer is yes. linkedin.com/posts/journal-...". Below the post is a "Jobs" section with two listings:

- Assist/Assoc Professor, Practice/Instruction (NTT and Dir, Risk Management/Insuranc...**
University of Akron - Akron, OH
Posted: Mar 23, 2022
- Visiting Professor of Actuarial Science & Risk Management**
Drake University - Des Moines, IA
Posted: Mar 18, 2022

A "VIEW ALL JOBS" button is located at the bottom of the jobs section.

Contact the ARIA Executive Office if you have any questions or trouble updating your profile at info@aria.org.